



St. XAVIER'S
CATHOLIC COLLEGE OF ENGINEERING
(Autonomous)

Chunkankadai, Nagercoil - 629003
Kanyakumari District, Tamil Nadu

ADMISSION POLICY
&
PROCEDURE
2025

St. Xavier's Catholic College of Engineering

Admission Policy-2024

Preamble

St. Xavier's Catholic College of Engineering (SXCCE) was established with the vision of 'Towards Developing a Technically Empowered Humane Society' by offering cutting edge technical and managerial education to the rural youth of Tamil Nadu and beyond. This is being realized by offering admissions to the eligible students irrespective of social, cultural, religious, economic and gender considerations.

SXCCE offers seven undergraduate programs and six postgraduate programs in engineering, postgraduate programs in management and computer applications. This Institution has eight recognized research centres offering Ph.D. programs.

Standard procedures and guidelines pertained to a self-financing minority institution given by AICTE, UGC, DOTE and Anna University are being followed in the admission process to admit the students in management and government quota. The Institute offers various scholarships to the deserving poor and meritorious students and facilitates other scholarships to the eligible students from the government in order that they pursue the course successfully.

Background

SXCCE intends to educate the rural youth to become top class professionals and technocrats by providing vibrant academic experience of learning, research and innovation and stimulating opportunities to develop them with personal maturity and professional skills. Being an Institute of eminence in technical education, SXCCE inspires passionate students of varied region of India to pursue their engineering and management education. Clear and transparent policy guidelines are being followed in the process of admissions.

Purpose/Objective

The purpose of this policy is,

- to enumerate the policies and guidelines for the admissions to various UG and PG programs at SXCCE
- to make all the students, parents, and other stakeholders aware of the admission process and various schemes of scholarships available to support the students in academics

Scope of the Policy

- The policy is applicable to those students who seeks admission to Undergraduate or Postgraduate Program in Engineering/ Management/ Computer Applications
- This policy will be in action until there is a change in vision and mission of the Institute or change in the guidelines of the regulatory bodies

Policy

The St. Xavier's Catholic College of Engineering is committed to ensure its admissions, accessible to diverse range of prospective students irrespective of social, cultural, religious, economic and gender considerations and make them graduate successfully by offering different facilitative schemes.

The admission policy complies with relevant regulations given by AICTE, UGC, DOTE and Anna University.

SXCCE practices a transparent procedure in the admission process easily accessible for applicants and public. All the information is published on media and Institute website and updated regularly.

Guidelines/Admission Process

I. UG Admission

BE First Year

Being a minority institute our institute is eligible to fill-up up to 50% seats as management quota of the total intake for each UG programme through Anna

University Self-financing Engineering Colleges Management Association. The remaining 50% of the total seats will be filled through single window counselling by the Tamil Nadu government.

i. Management Quota:

The website of institute carries the dates of starting of admissions, eligibility, selection criteria and fee structure for all the UG and PG Programs. Leading newspapers also carry such information via advertisements.

Candidates can apply for admission either by visiting the office in person or by using the online application provisions available on the institute's website.

ii. Govt. Quota:

The relevant government agencies (presently DOTE) duly announce the dates and the processes of registration, counselling and admission of the students to the respective programs.

Program-wise intake details

UG Programs				
Sl. No.	Course	Sanctioned Intake		
		Total	Management Consortium	Government Counselling
1.	B.E. Computer Science & Engineering	180	90	90
2.	B.E. Electronics & Communication Engineering	120	60	60
3.	B.E. Electrical & Electronics Engineering	60	30	30
4.	B.E. Civil Engineering	30	15	15
5.	B.E. Mechanical Engineering	120	60	60
6.	B.Tech. - Information Technology	60	30	30

7.	B.Tech. -Artificial Intelligence and Data Science	120	60	60
8.	B.E. Computer Science and Engineering (Cyber Security)	60	30	30

PG Programs		
Sl. No.	Course	Sanctioned Intake
1.	M.E. Energy Engineering	18
2.	M.E. Computer Science and Engineering	24
3.	M.E. Communication Systems	24
4.	M.E. Power Electronics and Drives	12
5.	M.E. Medical Electronics	9
6.	M.E. Structural Engineering	18
7.	M.E. VLSI Design	18
8.	Master of Business Administration	120
9.	Master of Computer Applications	60

Tuition Fee Waiver Scheme

In addition to the management seat the institute can fill-up 5% of the total approved intake under fee waiver scheme if all counselling seats get filled up for the respective program. Those beneficiary students will be selected from those candidates registered for counselling whose parents earn less than Rs. 6 Lakhs per annum.

First Generation Graduate Scheme

The scholarship given by the govt for the first potential graduate of a nuclear family will be availed by those candidates who get gets admission through government single window counselling.

Eligibility:

According to DOTE All students who have passed higher secondary or its equivalent with mathematics and physics and chemistry as subjects with required score in the final higher secondary public examination are eligible for studying B.E. and B.Tech.

A Pass in the HSC academic or its equivalent or in the vocational stream with engineering / Technology vocational subjects or any one or two related subjects like Mathematics, Physics, Chemistry or any other equivalent qualification approved by the State Board of Technical Education and Training / Higher Secondary Board of Tamil Nadu / Universities in Tamil Nadu.

Required Marks (Mathematics, Physics and Chemistry):

A pass in the HSC (Academic: both +1 and +2) or its equivalent with a minimum average percentage in Mathematics, Physics and Chemistry put together as given below.

Sl. No.	Community	Minimum Eligibility Marks*
1	General Category (OC)	45%
2	Backward Class (BC) including Backward Class Muslim (BCM)	40%
3	MBC, MBCV & DNC	40%
4	SC, ST & SCA	40%

*Rounding off the minimum eligibility marks is not permitted.

HSC (Vocational):

A pass in any one of the HSC (Vocational Subject: both +1 and +2) as given below with any one of the Engineering related subjects namely Mathematics, Physics or Chemistry with a minimum average percentage put together as given below.

Sl. No.	Community	A Pass with Minimum average marks in Related Subjects, Vocational Theory and Practical put together**
1	General Category (OC)	45%
2	Backward Class (BC) including Backward Class Muslim (BCM)	40%
3	MBC & DNC	40%
4	SC, ST & SCA	40%

**Rounding off the minimum eligibility marks is not permitted.

NRI

The candidates are also eligible to the NRI who support the candidate financially, must be a blood relation such as father, mother, brother, sister only.

The candidates must furnish of the following supporting documents.

- NRI status certificate of the financial supporter issued by the embassy of respective country under their seal
- Copy of the NRI bank account Passbook of the financial supporter
- Copy of the Passport of the financial supporter
- Nativity Certificate of the financial supporter
- Sponsorship Certificate from the financial supporter
- Certificate from the employer that the sponsor is employed by him (original)
- Relationship certificate obtained from concerned authority (Tahsildar or other Revenue officials)

Age Limit

There is no age limit for candidates admitted for B.E. & B.Tech. degree course.

Fee Structure

Fees will be collected as per Government norms.

B.E. Lateral Entry/Direct Second Year

Candidates seeking admission directly to the second year are required to have passed the Diploma Examination in Engineering / Technology conducted by the State Board of Technical Education, Tamil Nadu or equivalent courses.

The eligible candidates should be admitted into lateral entry degree course up to a maximum of 10% of the sanctioned intake of the previous year. First year lapsed seats can also be filled up by the management.

A pass in the Diploma with a minimum average percentage, as given below.

Eligibility of Marks

Sl. No.	Community	A Pass with Minimum average marks in Related Subjects
1	General Category (OC)	45%
2	Backward Class (BC) including Backward Class Muslim (BCM)	40%
3	MBC & DNC	40%
4	SC, ST & SCA	40%

Eligibility for B.Sc. Candidates

B.Sc. degree holders shall be eligible for admission to B.E. lateral entry degree course. A pass with prescribed minimum eligibility norms in recognized Bachelor degree in science of minimum 3 years duration with 10+2+3 pattern and studied with Mathematics. Candidates with degree other than Bachelor of Science are not eligible.

A pass in B.Sc. with a minimum average percentage, as given below.

Sl. No.	Community	A Pass with Minimum average marks in Related Subjects
1	General Category (OC)	45%
2	Backward Class (BC) including Backward Class Muslim (BCM)	40%
3	MBC & DNC	40%
4	SC, ST & SCA	40%

Scholarship Schemes

1. Institutional meritorious scholarship for poor catholic students from Diocese of Kuzhithurai and Diocese of Kottar - 24 seats
2. St. Xavier's Merit scholarship for meritorious students- Open to all category of students who qualify in the Scholarship Exam
3. Sports Scholarships to students with an outstanding record in sports (State/National/International) - To a maximum of One per program within Management Quota.
4. Scholarship for students joining hostel.
5. Scholarship for siblings of alumni.

II. PG Admission

As per the order of the Directorate of Technical Education, Chennai, the minority institutes can fill up to 70% seats of the total intake for each PG programme through Tirunelveli self-financing consortium on merit basis. The remaining 30% of the total seats will be filled through single window counselling by the government. However, it is up to the management to decide the percentage of seats surrendered for counselling year by year.

Those seeking admissions in Masters programs should have passed TANCET/GATE to be eligible for admission through counselling and as for the admission in management quota, they should have passed the examination conducted by the relevant consortium.

Master of Business Administration

Candidates with a pass in recognized Bachelor's degree of minimum 3 years duration and with at least 50% marks (45% in case of candidates belonging to reserved categories) shall be eligible for first year admission.

Master of Computer Applications

Candidates with a pass with prescribed minimum eligibility norms in any recognized Bachelor degree of minimum 3 years duration with mathematics as one of the subjects in +2 or degree with 10+2+3 pattern shall be eligible for first year admission.

However, any candidate who wishes to join MCA course after passing recognized bachelors degree needs to undergo an year of introductory bridge course and then join MCA first year.

Master of Engineering

A pass in recognized bachelor degree in BE or equivalent in the relevant field and obtained at least 50% marks (45% in case of candidates belonging to reserved categories) in the qualifying degree examinations.

Percentage of seats allocation

Sl. No.	Course	MGT	GOVT
1	MBA	Up to 70%	30%
2	MCA	Up to 70%	30%
3	ME	Up to 70%	30%

Eligibility of Marks (MBA, MCA & ME)

Sl. No.	Community	Minimum Eligibility Marks
1	OC	50%
2	BC, BCM, MBC, DNC, SC, ST & SCA	45%

III. Admission Procedure

A) for management quota:

1. Get to know the availability of seats, eligibility criteria and the admission procedure from the college office or institute website.

2. Application for admission clearly mentioning the program sought should be made in the prescribed form given by the Institute in person or online through the website of Institute.
3. Copies of the relevant certificates will have to be submitted to the office when called for the formal scrutinization of the application.
4. If they are in order, and if the college decides to give the candidate admission, challans will be given for paying the fee at the Cash counter.
5. Once the counter foil of paid challans is returned and the original certificates are submitted the admission process will be completed.

B) for government quota:

1. Those students allotted seats in this college through the single window counselling will present the provisional allotment order with relevant certificates to the office.
2. The office will give the challans for paying the fees at the cash counter and once the counter foil of paid fees challan is returned to the office the admission process will be completed.

IV. Documents to be produced for Admission to B.E./M.E./MBA/MCA Degree

Courses

- HSC/B.E./ B.Tech./UG Degree Statement of Marks
- Transfer Certificate
- Conduct Certificate
- Community Certificate
- Copy of Aadhar Card
- Passport Size Photos - 4 Nos.

Admission In-charge

- The admission section in the college office headed by Office Superintendent is responsible for entire admission process
- The process is monitored and guided by Dean-Student Affairs under the guidance of the Correspondent and the Principal

Revision of Policies

- The policy manual/parts of it may be changed or revised by the institute administration whenever the institute deems it necessary.